



School Visitor Risk Assessment

Name of visitor	
Event title	

Guest visitor information

Visitor's full name	
Visitor's organisation	
Any known affiliations	
Has the visitor been to the school previously? When?	
Were there any issues during previous visits?	
Were there any articles of concern or uncertainty from any Open Source Research carried out?	

Key questions

1	Is the visitor associated with any of the organisations on the Home Office Proscribed Organisations list?	YES	NO
2	Has the visitor been previously prevented from speaking at the school?	YES	NO
3	Does the proposed title or theme of the event present a potential risk that views / opinions expressed but he speaker may not be suitable for students?	YES	NO
4	Is the visitor / topic likely to elicit views that may not be suitable for students?	YES	NO

If the answer to Q1-4 is NO then the member of staff coordinating the visit can approve the speaker

If the answer to Q1-4 is YES then the member of staff coordinating the visit should discuss it with the DSL or Head Teacher who will approve or disapprove the visit